

SCHOOL MANAGEMENT BED BUG PREVENTION

- Educate staff
- Reduce clutter
- Reduce material surfaces within school
- Clean and vacuum regularly
- Isolate student belongings in clear plastic bags
- Reduce items brought back and forth from school
- Identify items that can be left at home
- Ask parents to frequently heat-dry linens, jackets, backpacks, and clothes
- Seal up all cracks, holes, outlets
- Keep a well maintained facility
- Keep a well educated staff
- Keep well educated parents

SCHOOL-PROGRAM AWARENESS

- Printed literature about bed bugs
- Notices encouraging staff to report bed bug sightings right away
- Give a copy of your bed bug action plan to each parent
- Parents need to know how to identify and control harborages in the their homes
- Keep records of bud bugs (or other pest) complaints in a log book
- Keep record of all actions and pesticide treatments according to our plan

BED BUG MANAGEMENT PLAN

- 1. Remain Calm**
- 2. Follow school procedures**
- 3. Adhere to procedures and responsibilities of staff**
- 4. Educate all stakeholders**

WHEN ONE OR MORE BED BUGS ARE FOUND....in a classroom

- **Contact custodian**
- **Inspect the area near where the bed bug was found**
- **Capture it for proper ID**
- **Notify school nurse**

CONDUCT A THOROUGH SURVEY

- **Respond quickly with an inspection** □ **Initial vacuuming (harborages).**
- **Allow harborages to be treated after cleaning**
- **Seal shut voids in walls, floor and ceiling**

- Revisit site 2-4 weeks later

WHEN ONE OR MORE BED BUGS ARE FOUND....ON A CHILD:

- Discretely remove student from class
- Principal or school nurse will check belongings
- Contact the student's parents
- Send bed bug information home
- Students should not be excluded from school
- School should not be closed
- Prevent bed bug hysteria
- Mitigation plan
 - Student changes clothes in office at the start of the school day into clean clothes and puts clothes from home in a sealed plastic bag
 - Student changes clothes in office at the end of the day back into clothes they brought from home
 - Plastic bag is inspected for any sign of bed bugs during the day
 - Coats backpacks, etc. will be kept in separate location
 - Limit the transfer of books, homework, folder, etc. from the school
 - All of the school clothes are washed and then heat dried at least twice before returning to children to wear

BED BUG INCIDENTS IN A CLASSROOM:

- 1 bed bug is not an infestation
- Breeding infestation in a schools are rare.
- An infested classroom will require professional treatment and parent notification.

INSPECTION:

- Thoroughly inspect the surrounding area where the bed bug was found ○ include desks, floors, walls and storage areas
- Arrange for an inspection by a management professional
- Map out bed bug sightings and confirmed findings
- Separate student backpacks and coats
- Provide sufficient space between coat hooks so that each child's belongings do not touch those of another
- Most bed bugs in schools will be coming in with the students and can be found on student's belongings.
- Cubbies, lockers and child storage should be emptied and cleaned at least once per season.

COMMUNITY-BASIC BED BUG INFORMATION:

- Basic bed bug biology and habits
- How to recognize bed bugs, and their evidence
- Educate about responsibility regarding bed bugs and school responses □ The school should be proactive-not reactive □ Know who to contact if you have questions.

Parent Information:

- Your school has a bed bug action plan
- Anyone can get bed bugs
- The school will not close unless necessary
- Parents have a role to play ○ Advise the school if bed bugs are found at home
- Controlling bed bugs at home means fewer to no bed bugs in schools
- Send a bed bug awareness flier home on how to avoid bringing bed bugs to school
- Households with bed bugs should take precautions to prevent transporting bed bugs to schools, daycares or other facilities.
- At home, clothing to be worn outside of the home should be washed and dried in a hot dryer more than once.
- Then they need to be placed in a tightly sealed container such as a plastic bin until just before the child exits the home
- This also applies to coats and backpacks

Bed Bug Inspection Report

Dear Parent,

Today, a bed bug was found on your child or in your child's belongings, or the family has admitted to having bed bugs in the home. While this does not necessarily mean that the bed bug was brought to school by your child, it is important to your child's health and to the school community that you inspect your home for signs of bed bugs.

Enclosed you will find information about bed bugs and an identification guide to help you with your inspection. Once you have inspected your home, please fill out the form below and return to the school office by November 11, 2014.

Sincerely,

Heidi Breakey

Principal

I have been informed that a bed bug was found on my child at school, or we have admitted to having bed bugs in the home. I understand that bed bugs pose a threat to my child's well-being and to the greater school community. I have read and understood the educational materials provided to me regarding bed bugs, and have: Carefully checked my family and home for signs of bed bug infestation myself Hired a pest management professional to check my family and home for signs of bed bug infestation. Name of pest control company: _____ After completing a careful inspection, I certify that to the best of my knowledge:

I or a pest management professional found signs of bed bugs in my home, and I will take the following actions to eliminate this infestation:

I or a pest management professional did not find signs of bed bugs in my home at this time. If I find evidence of bed bugs in the future, I will notify the school immediately and take action to address the infestation.

I understand that bed bugs can be spread to other homes if they are brought to school in backpacks, clothing and other belongings. I understand that if bed bugs are repeatedly found on my child, that the school may take additional actions to protect the school community from bed bugs.

Signature: _____ Date: _____

Pest Management professional's signature: _____