

PROFESSIONAL STAFF TRAINING, WORKSHOPS AND CONFERENCES

The Board of Directors (the Board) and the Administration intend to promote and provide for attendance and participation in meetings and conferences at the local, state and national levels, which represent interests, and activities that will provide benefits to the educational program of the school system.

While membership in professional organizations and participation in their regular activities are the responsibilities of those who elect to engage in them, the Board supports employees' participation by authorizing attendance, paying certain expenses and providing transportation under circumstances described in this policy and within the limitations of budget provisions.

The Board, through the Educational Director/"Principal", requires approval in advance of all requests involving an absence from GLOBE and/or expenses for travel. The right to make exceptions is reserved in cases deemed appropriate when special occasions arise.

In addition, the Board or Educational Director may direct specific personnel to represent GLOBE in activities not specifically outlined in this policy.

GLOBE shall limit its support in the form of an approved absence, expenses or transportation for professional participation to those activities which relate directly to the educational program of GLOBE and to personnel representing GLOBE and shall limit employee participation to the area of assignment unless it is to GLOBE's advantage to lift such limitations.

Approval for attendance at state or national meetings shall be obtained through the Principal and all reimbursements written on a "Check Reimbursement Form.

All travel expense approval and processing will be in accordance with GLOBE Charter School Travel Policy.